



August 2018

Dear Retired Colleagues,

Pfizer is inviting you to participate in the 2018 Annual Giving Campaign that will take place from August 15 through November 30, 2018. Contributions made during the campaign to any eligible 501 (c) (3) tax-exempt organizations that meet program criteria are matched at 50 percent, up to \$5,000 annually. Contributions must be at least \$25 to be eligible for a match. As you consider making a contribution through the 2018 Pfizer Annual Giving Campaign is a personal choice and participation is voluntary.

Retired colleagues are encouraged to utilize the secure online platform, which offer key features that include the ability to track the progress of match requests and view giving history. Also, the 2.4% credit card merchant fee is waived for donations made via credit card utilizing the platform during the Annual Giving Campaign. The Pfizer Foundation match for donations made during the campaign will be disbursed in the first disbursement cycle in 2019.

To make an online contribution and request a match:

- Visit <http://Pfizer.YourCause.com/Basic>. If visiting for the first time, Enter Employee ID #and complete registration. Please contact the program administrator if you require assistance with your EMPID#.
- Once logged in, click on "Give" for Annual Giving Campaign.
- Search for the organization; select the organization by clicking *View Profile*
- Make a credit card donation, and request a match to complete the match request.

If you made an offline donation, request a match online:

- ***If donation was made by check or credit card:*** An acknowledgement/receipt must be uploaded to the online platform in order for the match to be completed.
- ***If donation was made by stock:*** Upload a Stock Verification Form or a letter acknowledging receipt of the stock by the eligible charity to the online platform in order for the match to be completed. The stock contribution must be made within the Annual Giving Campaign dates.

NOTE: User guides on the home page of the online platform provide step-by-step guidance for additional support.

Please note that this is the last year that paper donation form pledges are being accepted. Starting in 2019, the Annual Giving campaign will be online only.

For questions about the campaign or method of contribution, the program administrator can be reached by Pfizer-support@yourcause.com or 1-866-751-6031.

Sincerely,

A handwritten signature in black ink, appearing to read "Dezarie Mayers".

Dezarie Mayers
Senior Manager, Corporate Responsibility